

Meeting - I

11-4-18

A staff meeting is held in the Principal's room with the following Agenda:

Agenda:

- Result Analysis
- Reforms to be taken
- Campaigning
- Scholarship Verification
- Any other matter.

S. Sailaja Chavali
PRINCIPAL

Members Present :

G. Chitra 11/4/18
Megitha 11/4/18
Sailaja 11/4/18
K. Sailaja 11/4/18

K. Rajyalakshmi

Resolutions:-

- I semester and III semester result is analysed and found it as 60% & 71% respectively.
- It is resolved to conduct study hours from 9:00 AM - 10:00 AM in the forenoon session and 4:30 PM - 5:30 PM in the afternoon session for attaining good result.
- It is informed to some lecturers whose individual pass percentage is less, to submit their explanation letter to principal through head of their department.
- It is planned to go for campaigning at various places & in local on 2nd, 3rd, 4th May, 2018.
- It is determined to make phone call to all the students who have to collect their scholarship for timely disposal.
- It is suggested to all the staff to take up extra classes after the college hours to complete the syllabus.

A meeting is held in the principals room with the following Agenda:

Agenda:

- Result
- Almanac
- Short vacation
- Annual plans
- Action plans
- Any other matter

Members Present:

→ Add the

Wite

Megith
30/7/18

Prin
30/7/18

Sailajam
30/7/18

K. Srihithy
30/7/18

K. Rajyalaxmi

Result

- All
- 85%
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PRINCIPAL

Resolutions.

- All the staff are congratulated for attaining 85% of pass percentage in final year.
- According to the proposed Almanac of Kalyaniya university, total working days have been calculated and it is as follows:

June & July - 34 September - 21

August - 19 October - 16

- Keeping in view, the syllabus completion, it is unanimously decided to take short vacation from 19-8-18 to 26-8-18 instead of the proposed dates 5-8-18 to 12-8-18 by the university.
- It is planned to submit Action plans by 3/8/18 and Annual plans including Aided timetable in 3 sets by 8/8/18.
- It is planned to conduct IA-I on 9th & 10th August, IA-II on 10th, 11th & 12th October and prefinal in the first week of October.
- It is discussed and resolved to take home sick holidays from 22-8-18 to 25-8-18.

A meeting is held in the principal's room with the following Agenda:

Agenda:

- Internal exams
- study hours
- English Symposium

S. Sailaja Chandra
PRINCIPAL

Members Present:

Hlt
M. Raju
10/9/18

Chiranjeev
10/9/18

Sailaja
10/9/18

K. S. S. S. S.
10/9/18

K. Rajyalaxmi

Resolutions

- It is resolved to conduct IA exam on 10th, 11th & 12th September.
- It is determined to extend co-operatively by all means in the forthcoming National level symposium^{to be} organised by department of English on "Softskills and Personality development".
- It is decided to organize Extension lectures by all the departments during the last hour i.e. from 3:30pm - 4:30pm.
- It is planned to apply for National Seminars to S.C.E.S

Resolutions

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- It is decided to organize Extension lectures by all the departments during the last hour i.e. from 3:30pm - 4:30pm.
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Resolutions:

- It is resolved to give Shortage of Attendance i.e. Students below 35% of attendance to academic coordinator.
- It is decided to finish off the syllabus quickly by taking extra hours during morning and evening sessions.
- It is determined to arrange labors for the forth coming lab exams.

Meeting

22-11-18

A staff meeting is held in the principal's room with correspondent in chair.

Agenda

- + semester examinations
- study hours for hostlers
- mobile restriction
- Any other matter

Members Present:

Chin
22/11/18

Vette

M. S. S. S.
22/11/18

Sailajay
22/11/18

K. S. S. S.
22/11/18

S. Sailaja Shanthi

PRINCIPAL

Resolutions

- It is planned to conduct I, II & IV Semesters examinations strictly without any discrepancies.
- It is decided to take up study hours for the hostlers after the college hours for attaining good result.
- It is informed that mobile is restricted for all the staff during class work. However, they can use it in lunch break.

Meeting - VI

2-1-19

A meeting is held in the principal's room with the following Agenda:

Agenda:

- Parents' meeting
- Progress report
- Monthly tests
- Records for NAAC
- Any other matter
- Awareness programme

Members Present:

S. Sailaja Chanki
PRINCIPAL

Ulle
Megithy
2/1/19

Q. Anji
2/1/19

Sailaja
2/1/19

K. Saritha
2/1/19

Resolutions:

- It is decided to conduct Parents meeting regularly on first Saturday of every month for both V.B & P.B Courses.
- It is planned to maintain progress reports strictly and conduct monthly tests.
- It is determined to update all the records necessary for NAAC timely.
- It is proposed to conduct an Awareness programme on "She team" by the local C.I K. Kumaraswamy under the aegis of Women Empowerment cell.
- It is decided to submit shortage of Attendance to the academic Coordinator timely.

Meeting - VII

11-2-19

A meeting is held in the principal's room with the following Agenda.

Agenda!

- College Day
- Research Journal
- College Magazine
- Symposia & workshop
- Any other matter.

Members Present

S. Sailaja Chari
PRINCIPAL

Little
H. Gul. K.
11/2/19

Chari
11/2/19

Sailajay
11/2/19

K. Srilatha
11/2/19

Resolutions:

- It is planned to publish Research Journal with ISSN/ ISBN numbers before college day celebration
- It is decided to celebrate college day in the last week of March i.e 30th
- It is determined to bring out college magazine for two academic years 2017-18 & 2018-19
- It is resolved to conduct a symposium titled "women trafficking - a challenge" by the department of English on 27th, Feb & a workshop by Maths & Statistics dept on 15th, Feb.